

# Details of my neighbours



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## EMERGENCY PREPAREDNESS PLAN FOR YOUR **HOUSEHOLD**



Prepared by Oak Development Trust. The Trust acknowledges the work of the Southshore Residents Association in developing this booklet.

## Important Contact details

List contact details that you may need during an emergency. For example the numbers of your next of kin, plumber, insurance policies, bank accounts, doctor

Title	Phone number/details
Emergency Services	111

## Communication/Information

Below are radio station listed which you may tune into for warning, advice and instructions. The websites are also very useful if you have power.

### Local Radio Stations



Classic Hits	97.7 FM
Newstalk ZB	1098 AM
More FM	92.1 FM
The Breeze	94.5 FM

### National Radio Stations

National Radio	101.7 FM or 675 AM
Radio Live	99.3 FM or 738 AM

### Websites

[Christchurch City Council](http://www.ccc.govt.nz)

[www.ccc.govt.nz](http://www.ccc.govt.nz)

[Canterbury Civil Defence Emergency Management](http://www.cdemcanterbury.govt.nz)

[www.cdemcanterbury.govt.nz](http://www.cdemcanterbury.govt.nz)

[Ministry of Civil Defence Emergency Management](http://www.civildefence.govt.nz)

[www.civildefence.govt.nz](http://www.civildefence.govt.nz)

[News media, for example www.stuff.co.nz](http://www.stuff.co.nz)

## Location of Emergency Survival Items

These do not have to be stored in a container as most items are used on a daily basis. It IS important that you can easily find these items.

Items	Location
Canned and dried food	
A can opener (not electric)	
A portable cooker/BBQ	
Torches	
Matchers and lighter	
Candles	
3 litres of bottled water per person per day for at least 3 days. Extra water if you own pets	
First Aid Kit	
Plastic bags	
Portable radio	
Spare batteries for torches and radio	
Face/dust masks	
A week's worth of prescription medication (if applicable)	
Hand sanitiser	
Some cash	


## Evacuation Items

Items you would take in addition to your survival items should you have to leave your home.

Items	Location
Folder with important documents eg: <ul style="list-style-type: none"> <li>• Marriage certificate</li> <li>• Mortgage papers</li> <li>• Birth certificate</li> <li>• Insurance policies</li> <li>• Passports</li> </ul> An idea may be to have a copied set of these documents stored with a family member or friend not living in your area	
Family photos	
Wet weather clothing	
Sturdy footwear	
Sleeping bags or blankets	
Pet items including food, leash and carry case	
Toiletries	
Any special items for members of your household such as <ul style="list-style-type: none"> <li>• Walking Aids</li> <li>• Prescription Medications</li> <li>• Baby items; food, nappies and favourite toy</li> </ul>	

# Property Sketch

Draw a rough sketch of your property. Mark location of water main and power main in case they need to be turned off. Identify on your sketch where you would meet eg at the letterbox. Draw and practice your fire escape route.



# Our Household Emergency Plan

Work through this plan with all members of your household. Once completed keep in a bright folder, in a place where it is easy to find.

Date of plan	
Surname	
First name of adult(s)	
Names/ages of children	
Address	
Home phone	

**Emergency contact** If for any reason we are unable to get home and we cannot contact each other we will meet at (family or friend).

Name and address

Or leave a message at (friend or family member, preferably outside Christchurch). Name and phone number

## Children at school?

**If you have children who will collect them from school if you cannot.**

Name and contact details

Alternative name and contact details